



SBTC Committee Member Position Description

President

Role

The role of the President is to provide the principle leadership and responsibility for the organisation and the Committee.

Specific duties include but are not limited to:

- Chair Committee meetings ensuring that they are run efficiently and effectively
- Act as a signatory for the Club in all legal purposes and financial purposes
- Regularly focus the Committee's attention on matters of Club governance that relate to its own structure, role and relationship to any paid employees
- Periodically consult with Committee members on their role, to see how they are going and help them to optimize their contribution
- Work with the Committee to ensure:
 - The necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee members when required
 - Goals and relevant strategic and business plans are developed in order to achieve the goals of the Club
- Work with the Executive to manage any paid employees of the Club including recruitment, retention, salary and performance reviews, etc
- Serve as a spokesperson for the Club when required
- Communicate regularly and systematically with members and other clubs as required, including Triathlon Queensland
- Assist in the development of partnerships with sponsors, funding agencies, local and state government, shared facility users and organisations that are relevant to the goals of the Club

Last updated: July 2017